



National Transport and Safety Authority

THE TRAFFIC ACT
(Cap. 403, Section 9)

TRANSFER OF OWNERSHIP OF MOTOR VEHICLE OR TRAILER

Form C

PART I. STATEMENT: BY THE SELLER

I have transferred to the person named the registered vehicle described below:

(A) PARTICULARS OF VEHICLE

- Registration mark and number
- Make and body type
- Manufacturer's chassis or frame number:
- If a motor vehicle, engine number

(B) OTHER PARTICULARS

- Date of transfer, 20
- New owner:
Name (in full)
(Block Capitals)

Postal Address

I have also transferred the registration book to the new owner named above.

Name

Signature

ID/No. or Certificate of incorporation

Address

PIN No.

Date 20

For Official Use Only

Date

4						
1	2	3	4	5	6	7

28	29	30	31

Note: A copy of this transfer form should be sent to the Registrar of Motor Vehicles, P.O. Box 30440, Nairobi informing him of the names/name of the new owners/owner and the address

TRANSFER OF OWNERSHIP OF MOTOR VEHICLE OR TRAILER. PART II: STATEMENT BY THE OWNER.

I have assumed ownership of a vehicle with the following registration mark and number:

FORM C

For official use only

Date

- | | | | |
|-------------------|--------------------------|---------------------------|--------------------------|
| Private | <input type="checkbox"/> | Commercial public service | <input type="checkbox"/> |
| Commercial: goods | <input type="checkbox"/> | Tractors | <input type="checkbox"/> |
| Trailers | <input type="checkbox"/> | Motor cycles | <input type="checkbox"/> |

2. Name of company issuing third party insurance

3. Expected normal company issuing third party vehicle:
..... Road

Area/Estate Town District

Signature

Name (in full)
(Block Capitals)

Occupation

ID/No. PIN No.

Name of Institution/Company employed

Telephone Number

Postal Address

Town

TRANSFER FEE

Sh

5						
1	2	3	4	5	6	7

8	9	10

11	12	13	14	15

16-41
42-57
58-77

NOTE: Forward to the registrar of Motor Vehicles P.O. Box 30440 Nairobi
Transfer fee is payable by the new owner.

This application form must be completed and sent to the licensing officer together with:

- Fee payable
- Registration book
- Current certificate of insurance
- Vehicle inspection report (for vehicles bought through Auction)
- Identification card

See overleaf for notes

**REQUIREMENTS FOR TRANSFER OF MOTOR VEHICLES
SECOND HAND MOTOR VEHICLE PURCHASE TAX AND TRANSFER FEES**

<u>RATING CAPACITY</u>	<u>S.H.M.V.P/TAX (sh)</u>	<u>TRANSFER FEES (sh)</u>	<u>TOTAL</u>
(i) Not Exceeding 1000cc	1,035/=	625/=	1,660/=
1001 1200cc	1,265/=	625/=	1,890/=
1201 1500cc	1,440/=	625/=	2,065/=
1501 1700cc	1,785/=	625/=	2,410/=
1701 2000cc	2,070/=	625/=	2,695/=
2001 2500cc	3,220/=	625/=	3,845/=
2501 3000cc	4,430/=	625/=	5,055/=
3001 and above	5,290/=	625/=	5,915/=
ii) A trailer less than four wheels	405/=	625/=	1,030/=
iii) A trailer with four wheels or more	1,265/=	625/=	1,890/=
v) Tractor	405/=	625/=	1,030/=
	-	625/=	625/=

TRANSFER OF OWNERSHIP OF MOTOR VEHICLES

1. Application form - Form "C" duly filled by both the seller and buyer.
2. TRANSFERS:-
 - (a) **For Individuals**
Copies of:-
National identification card (ID) for both buyer and seller.
PIN certificate for both buyer and seller.
 - (b) **For Companies**
Copies of:-
Certificate of incorporation
PIN certificate for both buyer and seller.
 - (c) **For Business**
Copies of:-
Certificate of Business Registration
PIN certificate for both buyer and seller.
3. Copy of valid Insurance Cover.
4. Original Registration Book (log book)
5. If the owner is deceased – letters of Administration to be attached
6. In case of written off vehicle inspection Report to be attached
7. Incase of Parastatal, EX GKs and Local Authorities, letter signed personally by respective permanent Secretaries
8. Sale Agreement – indicating full vehicle particulars i.e Make, Chassis No. Engine No. etc
9. Incase a vehicle is held for resale, the registrar should be notified within 14 days otherwise a sum equal to the prescribed fees payable
10. For Auction vehicles see Form "A"