

## **Transport Department**

Transport and Garage Department has evolved over a period of time. The main focus of the department has been provision of world class, customer focused transport services to the University. Transportation is a non separable part of any society, the range and location of activities for various groups within the University vary. It has been the responsibility of Transport and Garage Department to make sure various groups [staff members and students] are facilitated to reach any location as they fulfil their duties and responsibilities within the University. Since its inception, Transport and Garage Department has been under the leadership of the following Heads of Department:

The mandate of Transport and garage department has been expanding and includes the following:

- Management of transport operations
- Coordination of Motor vehicle repairs
- Implementation of transport policies
- Assessment of University transport needs and identifying required motor vehicles
- Coordination of procurement of new motor vehicles and disposal of old ones
- Development of technical specifications of procurement needs
- Identification of staff needs, recruitment and training
- Job allocation to staff in transport and garage department
- Ensuring a safe and clean working environment in the working areas and in motor vehicles

### **VISION**

To be a transport service provider committed to excellent service delivery.

### **MISSION**

To provide transport services to our clients, efficiently and cost effectively.